

Meeting of the Torres and Cape Hospital and Health Board

Thursday, 6 March 2025

The meeting was held in Cairns.

Presentations

- Deputy Integrity Commissioner – Conflicts of Interest.
- Presentation on Health Service Investigation.

Matters for Approval/Endorsement

- The Board approved the Board meeting minutes of 6 February 2025.
- The Board approved the Board flying minute of 26 February 2025.
- The Board approved the Audit and Risk Committee Terms of Reference.
- The Board approved the Audit and Risk Committee Workplan 2025.
- The Board approved the Safety and Quality Committee Terms of Reference.
- The Board approved the Safety and Quality Committee Workplan 2025.
- The Board approved the Strategic Risks.
- The Board approved the Strategic Asset Management Plan 2024/25 to 2033/34.
- The Board approved the recommended Board Sub-Committee Membership.

Matters for Noting

- The Board noted the conflicts of interest register.
- The Board noted public sector declaration made by Member Ramsamy.
- The Board noted the Actions Arising.
- The Board noted the Workplan – March.
- The Board noted the Health Service Chief Executive Report – March.
- The Board noted the Board Chair's verbal report.
- The Board noted the Board Member Meeting Attendance Register
- The Board noted the Correspondence Register.
- The Board noted the External Meetings and Activity Register.
- The Board noted the progress of the Torres and Cape Hospital and Health Service Risk Management Framework Review Action Plan, noted the Risk Management Policy, noted the Risk Management Framework, noted amending the operational risk reporting timeframes to quarterly, noted the redesigned risk management artifacts.
- The Board noted the Finance Deep Dive Presentation, noted the Finance Deep Dive Report, noted the PTSS Cost Analysis Report.
- The Board noted the monthly Torres and Cape Hospital and Health Service Infrastructure Report for February 2025.
- The Board noted the Finance and Performance Committee meeting minutes on 27 February 2025.
- The Board noted the Finance and Activity Performance Board Report - January 2025.
- The Board noted the Audit and Risk Committee meeting minutes on 26 February 2025.
- The Board noted the External Audit Plan.
- The Board noted the Safety and Quality Committee Meeting Minutes on 26 February 2025.
- The Board noted progress of Clinical Services Plan 2019-2029 actions as of 7 February 2025.



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- The Board noted the National Safety and Quality Health Service Standards Accreditation Recommendations Progress Report.
- The Board noted the update on research activity and governance across Torres and Cape Hospital and Health Service.
- The Board noted the Torres and Cape Hospital and Health Service Safety Quality Indicator Report for the period 1 December 2023 to 31 December 2024.

Present: **Renee Williams**, Board Chair
Jason Ramsamy, Board Member
Kirstyne Davis, Board Member
Sue Hadfield, Board Member
Karyn Watson, Board Member

Apologies: **Darren Thamm**, Board Member

Invited Guests: **Rex O'Rourke**, Health Service Chief Executive
David Russell- Weisz, Board Advisor
Michael Catt, Executive General Manager South
Paxton Booth, Deputy Integrity Commissioner (Attended for Item 5.1)
Cindy Shannon, Lead Investigator, TCHHS Health Service Investigation (Attended for Item 5.2)
Tony Coombs, A/ Executive Director Finance Information and Digital Services (Attended for Item 7.1)
Manu John, Executive Director Strategy and Investment (Attended for Items 7.1 & 7.2)

Secretariat: **Andrea Brophy**, Board Secretary

The next meeting of the Board will be held in Cooktown on Thursday, 3 April 2025.



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